

**INTERNAL AUDIT ANNUAL REPORT 2013 - 2014**

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**1. SUMMARY**

Internal Audit provides the Audit Committee with an Annual Report commenting on the duties and audits undertaken by the section throughout the financial year. The Annual Internal Audit report and the allocation of audit days for 2013 – 2014, are attached in Appendix 1 and 2.

**2. RECOMMENDATION**

2.1 The Internal Annual Audit Report for 2013 - 2014 is noted.

**3. DETAILS**

3.1 The objective of the report is to advise members of Internal Audit standards, current practices and comment on the performance of Internal Audit throughout the financial year 2013 - 2014.

3.2 Comment is provided on Internal Audit progress with the 2013-2014 plan for;

- Financial & Control Audits;
- Business Systems;
- Corporate Performance Audits;
- Corporate/Service Plan; and
- Special Investigations/Contingency.

3.3 The attached report also provides information on key performance indicators.

3.4 The Assessment of Audit days expended for the 2013 – 2014 Annual Audit Plan is provided in Appendix 2.

**4. CONCLUSION**

Quarterly progress reports were provided to the Audit Committee detailing plan amendments. Internal Audit will continue to compile an Annual Report on its audit plan, responsibilities, activities and delivery.

## **5. IMPLICATIONS**

5.1	Policy:	None
5.2	Financial:	None
5.3	Legal:	None
5.4	HR:	None
5.5	Equalities:	None
5.6	Risk:	None
5.7	Customer Service:	None

For further information please contact Kevin Anderson, Chief Internal Auditor (01369 708505) 29 May 2014.